

TRANSFER ORDER AUTHORITY

Staff Use Only Order No _____

ACCOUNT HOLDER(S)

Given Name(s) _____

Surname _____ Member No _____

Given Name(s) _____

Surname _____ Member No _____

Business or Non Personal Entity _____

Member No _____

I/We would like QTMB to set up the following transfer order

one payment only weekly fortnightly quarterly monthly half yearly annually

Amount \$ _____

Effective Date ____ / ____ / ____ Until further notice, or the last payment on ____ / ____ / ____

Take the money out of this account:

Account No _____ In the name of _____

I request a Swift Transfer and acknowledge a \$35 transfer fee will be debited from this account.

Pay to one of the following

Transfer to another account in QTMB Member No _____

Account No _____ In the name of _____

Transfer electronically to BSB _____ Account No _____

In the name of _____ Reference

By cheque to Name _____

Address _____

Postcode _____

Reference _____

1. The Account holder/s (You) acknowledge and represent that you have received and read, and that you understand the Privacy Notice. You consent to the collection, use and disclosure of your personal information, including sensitive information (such as membership of a trade or professional association, health information and criminal record) in the manner contemplated in the Privacy Notice. You also consent to QTMB (and its related entities, including RACQ Limited) using your email address and telephone number to communicate with you for any of the purposes disclosed in the Privacy Notice.
2. You acknowledge QTMB has a Privacy and Credit Reporting Policy that describes how QTMB deals with your personal and credit reporting information. QTMB also deals with your information in accordance with the RACQ Group Privacy Policy. You can access these policies at www.qtmb.com.au/privacy-policy.
3. Any person providing personal information to us in connection with this application, but who does not sign this form, must read the Privacy Notice and sign a separate Permission to obtain and disclose credit and personal information.
4. You acknowledge that electronic transfers are processed according to the BSB and account number provided. You need to ensure that You enter the correct BSB number and identifier. The funds may be credited to the account of an unintended recipient if the BSB and/or identifier do not belong to the named recipient. Any funds credited to the account of an unintended recipient may not be able to be recovered.
5. You agree to pay any applicable fees as advised to You by QTMB or outlined in the Fees and Charges Schedule of the QT Mutual Bank Terms and Conditions ('Terms and Conditions').
6. You acknowledge that You have read, understood and agree to be bound by the Terms and Conditions relating to transfer orders.

Signature _____ Date ____ / ____ / ____

Signature _____ Date ____ / ____ / ____

STAFF USE ONLY

Branch No _____ Operator No _____ System Updated Signatories checked

Terms and conditions completed Date ____ / ____ / ____ Verified by _____

TRANSFER ORDER - TERMS AND CONDITIONS

TO BE RETAINED BY THE MEMBER

QTMB has accepted your transfer order on the following terms and conditions:

1. QTMB will keep transferring the agreed amount of money until:
 - (a) You cancel the service.
 - (b) The authority automatically cancels.
 - (c) QTMB receives a letter from an appropriate authority that the account holder is bankrupt or insolvent (as applicable) or mentally unsound.
 - (d) QTMB receives a letter from an appropriate authority advising that the account holder is deceased (if the account is in one name).
 - (e) You tell us in writing to change the authority.
 - (f) The payee cancels the authority by informing QTMB in writing.
 - (g) QTMB cancels this Transfer Order by notifying you in writing.
2. QTMB may determine the order of payments and withdrawals from your account.
3. QTMB will endeavour to pay your Transfer Order on the date and at the frequency requested, provided cleared funds are available. If there are insufficient funds, QTMB will attempt to make the payment on 5 successive days. If, after such time the payment has not been successful the payment date will be changed to the next due date.

If the payment has been unsuccessful on 5 consecutive due dates it will be automatically cancelled.

If the payment falls due on a weekend or public holiday it will be actioned on that day.

For external transfers only - once your account is debited, funds will be transferred to the other institution within a maximum period of two business days, depending on the time you submitted the transfer.
4. You need to ensure that You enter the correct BSB number and identifier. The funds may be credited to the account of an unintended recipient if the BSB and/or identifier do not belong to the named recipient. Any funds credited to the account of an unintended recipient may not be able to be recovered.
5. QTMB accepts no liability for late payment, refused or omitted payment, or any error in following these instructions.
6. You authorise QTMB to provide the payee with sufficient information about your account to enable the payment to be processed.
7. QTMB may charge a fee for this service and You agree to pay it. Please refer to the current Fees and Charges Schedule of the Terms and Conditions.
8. QTMB may combine accounts. This means QTMB can transfer money from one account to another account where debts are owed to QTMB by You together with another person or separately.
9. These Terms and Conditions do not comprise the entire contract between You and QTMB. You are also bound by the QT Mutual Bank Terms and Conditions which you have previously been supplied with. Obtain another copy from us if you need to.